

Prospect Mill Elementary School PTA

Type of Meeting: General Membership Meeting

Date: 11/09/2022

Location: PMES Media Center



Attendees: Laura Lenker (President), Lisa Rice (Treasurer), Emily Hale (Recording Secretary), Karen Jankowiak (Proud Principal), Mrs. Benjamin-Jones (Proud Assistant Principal), Caitlin Lynch, Megan Geares, Erin McCadden, Stephanie Stefanoni, Ashley Porter, Cindy Powell, Jenn Rice, Kim Evans, Nicole Gianni

Meeting start: 7:06pm. Welcome, and introductions – President Laura Lenker. We have quorum.

Request to approve minutes from last General Membership meeting (September 28, 2022). Caitlin Lynch motions; Kim Evans seconds the motion. **Minutes approved and will be filed.**

AGENDA: Treasurer's report, President's Report, VP/Membership Report, Secretary's Report, Principal's Report/Teacher/Staff Report, Committee Reports, New Business.

Treasurer's Report: Treasurer, Lisa Rice, [shows current budget]. Line-by-line income/expense review. Two spirit dines are coming up and more expenses that haven't happened yet. We will be using some of last year's funds pulled forward. We may need to increase the budget on assemblies. If so we will come back with a request.

President's Report: President, Laura Lenker, will comment on all of the committees later in the meeting. We are hoping to get lots of new families involved so please invite friends and family.

VP/Membership Report: Vice President, Mandi White, is not present in this meeting and has been excused. Lisa Rice will update in her place. Membership has reached 259 members. We can take members or corporate memberships up until the last day of school.

Recording Secretary's Report: Recording Secretary, Emily Hale, Trunk-or-Treat was a great success with 450 kids attending. Thank you to everyone who participated, donated, and all of the businesses who donated. We are excited for International Night: Holidays Around the World to return to PMES next Tuesday, November 15th. We have a lot of fun things planned to include students earning a homework pass. Candy Gram sales will be sold in the mornings for students to purchase for \$1 from November 28th through December 9th. We will be requesting volunteers, via a Sign-up Genius. We will also be selling Candy Grams at the Holiday Shoppe on December 2nd for parents who would like to buy one for their child. TAC is officially starting up on Monday, November 14th. If you signed up to volunteer for TAC you will be hearing from me via email with opportunities to help soon.

Corresponding Secretary's Report: Corresponding Secretary, Meredith Colburn, is not present in this meeting and has been excused. Emily Hale will update in her place. Holiday Shoppe is upon us and we will be looking for a lot of volunteers especially for set up and tear down. We are looking for one more tree to be donated. We are also looking for a wooden crates for displaying items to be donated. Flyers were ordered and will be coming home soon. Also, the PTA website has been updated – to include Staff Wish Lists in time for the holidays. The November Happenings email was also sent.

Teacher/Staff Report: Proud Principal, Mrs. Jankowiak: Thank you all for your partnership and for all you have done for our school. Trunk-or-Treat was amazing and joyful. I appreciate all that you guys did to make that possible. Last meeting I mentioned our focus on reading. We recently had an all day visit for reading and checking what the consistency for the program looks like. The Learn with Me will be happening again soon. This is designed for families to come into the school during special times for a portion of the day. Every grade level will have at least one. We have some important visitors coming up this month. The state superintendent and Mr. Bulson will be visiting. They will be looking at our reading program to understand what we are doing in Harford County. Special Education Citizens Advisory Committee hosted an event on Executive Functioning. The main take away was a list of institutions that can help support students. There is a link of the HCPS website. They are a very welcoming group and the last presenter was well informed. HCPS website has a portal where you can add money to your children's account. In the future that is how Field Trips, recorders, etc. will be paid for. Third graders will be receiving flyer on purchasing or borrowing a recorder. I am grateful for you and all of your support.

Mrs. Powell: The Trunk-or-Treat was excellent. The new colorful flyers have been great.

Committee Reports:

Panda FUNd Run: Ashley Porter is the chair. Our goal was \$16,000.00. We raised a total of ~\$21,000 before prize expenses and MemberHub fees. All of the remaining prizes are being organized. They will be distributed by the end of next week at lunch. If there are any questions about donation amounts please feel free to message or email. We will be having an event for the kids where they will get to vote on the PTA website on what Mrs. Jankowkiak and Mrs. Jones will do for reaching our goal. Kindergarten and third grade were the top grade winners and they will get a special assembly to celebrate raising the most money. Next year we will be using a different platform so the kids can keep track of their donations easier and see their donors.

Reflections: Erin McCadden, chair, explains that Reflections is an Art competition with 6 different categories. It is divided between K-2 and 3-5. The collection date is December 9th in the cafeteria. The rules and parameters are lined out on the website. We will have a breakfast in the spring for the winners. The theme this year is "Show Your Voice".

Muffins with Misses and Donuts with Dudes: Chair, Jen Rice, suggested having event outside near the playground, having a craft that students can do with their adult, and changing the name to 'Pastries with Pandas' so it's more inclusive of all caregivers. Since there are 4 days we could use the 2nd date of each month as a rain date. Example: May 10th will be the first day and the 11th as the rain date. The second would be May 23rd and rain date of May 24th. There will be a sign up genius with an RSVP. Families should pick one day but there are circumstances where they can split into two days.

New Business: None.

Meeting wrap:

Meeting adjourned 8:15pm

Minutes respectfully recorded by Emily Hale, Recording Secretary