

Prospect Mill Elementary School PTA

Type of Meeting: General Membership Meeting

Date: 09/28/2022

Location: PMES Media Center



Attendees: Laura Lenker (President), Lisa Rice (Treasurer), Emily Hale (Recording Secretary), Meredith Colburn (Corresponding Secretary), Karen Jankowiak (Proud Principal), Mrs. Benjamin-Jones (Assistant Principal), Sarah Penney, Cindy Powell, Caitlin Lynch, Megan Kelly

Meeting start: 7:00pm. Welcome, and introductions – President Laura Lenker. We have quorum.

Request to approve minutes from last General Membership meeting (May 18, 2022) and Special PTA Meeting (June 15, 2022). Sarah Penney motions; Lisa Rice seconds the motion. **Minutes approved and will be filed.**

AGENDA: Treasurer's report, President's Report, VP/Membership Report, Secretary's Report, Principal's Report/Teacher/Staff Report, Committee Reports, New Business.

Treasurer's Report: Treasurer, Lisa Rice, [shows detailed proposed 2022-23 Budget]. Line-by-line income/expense review. A new important line we have added are two \$500 scholarships for graduating Pandas. Discussion of how "special ask" for beautification of school works since we don't fund things like laptops. Some ideas of "special asks" is new mural in cafeteria and the "cubbies" in the pods.

Motion to approve 2022-23 budget: Emily Hale motions to approve the budget. Sarah Penney seconds the motion. Budget is approved.

President's Report: President, Laura Lenker, will comment on all of the committees later in the meeting. We are hoping to get lots of new families involved so please invite friends and family.

VP/Membership Report: Vice President, Mandi White, is not present in this meeting and has been excused. Laura Lenker will update in her place. Membership has reached 200 members. Pre-COVID we were around 400 members. Discussion on parking spot reservation for sweetheart dance or an event. We can also give away spirit wear as an incentive. All of the teachers can also send out a blanket email to parents for reminders of membership and Panda FUNd run. Meredith Colburn will draft.

Recording Secretary's Report: Recording Secretary, Emily Hale, thank you to the beautification committee specifically Mrs. Powell, Mrs. & Mr. Jankowiak. Cafeteria helper sign-up genius is done and will be sent out by Mrs. Jankowiak to those who took the training. Confirmed with Mrs. Jankowiak that field trips will be happening this year. Kids must go to directly to school the day of field trips and must travel on the bus. There will be stricter policies for volunteers to attend.

Corresponding Secretary's Report: Corresponding Secretary, Meredith Colburn, thank you to everyone who helped with Back-to-School night and Open House. I wouldn't happen without everyone's help. Opened discussion on ideas on how to best explain events since there are new events, new families, and lots of information forgotten. We are trying to update and improve the way we communicate. We are always open to your suggestions.

Teacher/Staff Report: Proud Principal, Mrs. Jankowiak, thank you all for your partnership so far this school year. The county has a focus on reading and we were recognized for our reading achievement in our county this year. We are one of three elementary schools who were highlighted. Last year we had the highest reading achievement based on the measurements. We are extremely proud of that as it took a huge team effort. Picture day is next week.

Mrs. Powell: Thank you for beginning of year breakfast and gift cards. Thank you for all you continue to do and hard work.

Committee Reports:

Panda FUNd Run: Ashley Porter is the chair. FUNd Run will be on October 18th in the bus loop. Students will be running laps and volunteers will count laps. Students will raise money to run and can win prizes. Need to do: Put the voting up on what crazy thing Mrs. Jankowiak and Mrs. Jones. Only yearbook can be taking photos. 30 observers per grade level and 15 volunteers among all grade levels. Remind everyone no photos, car pool, and no siblings.

Trunk-or-Treat: Emily Hale is the chair. Melissa Zorbach is the co-chair. Suggestion to add back up for trunks. Flyers will be going home on Friday, October 8th or Monday, October 10th. Sign-ups are a first come first serve basis.

TAC: Emily Hale is the chair. We can still keep TAC going now that volunteers are allowed in the school.

Staff Appreciation Week: Laura Lenker is the chair. Emily Hale is the co-chair. Information will be coming soon in October on details and planning.

Playground Night: It was a huge success! We had a huge amount of students and families come.

Reflections: Erin McCadden, chair, was not able to attend. Laura Lenker gave update. Each year students can participate in Reflections in six different arts area. The theme this year is "Show Your Voice".

Square 1 Art: In the past they have shipped to the school but now they aren't sending to the school and will only ship to individual houses and will be charging to homes.

Holiday Shoppe: Beginning of October, Holiday Shoppe emails will be going out to volunteers.

International Night: Sheetal Sagar is the chair. Nina Martin is the co-chair. All of the countries will be celebrated and we have changed it to focus on "Holidays Around the World". We have moved the event to the fall to get more high school student involvement.

New Business: School Spirit Days have been announced by the school. We will post the dates on Facebook, emails, PTA Website.

Also, don't forget to nominate the school for Friendliest School.

Meeting wrap:

Meeting adjourned 8:34pm

Minutes respectfully recorded by Emily Hale, Recording Secretary