

Prospect Mill Elementary School PTA

Type of Meeting: General Membership Meeting

Date: 04/21/2021

Location: Virtual via GoToMeeting



Attendees:

Sarah Penney (President), Laura Lenker (Vice President), Mandi White (Treasurer), Emily Hale (Recording Secretary), Meredith Colburn (Corresponding Secretary), Lisa Rice, Karen Jankowiak (Proud Principal), Lorien Covelly (Assistant Principal), Cindy Powell, Miguel Zambrano, Heather Jacobs, Jodi Harclerode, Chris White, April Lloyd

Meeting start: 7:34 pm

Meeting start and welcome– President Sarah Penney
We have quorum.

Request to approve minutes from last meeting (March 3, 2021). Meredith Colburn motions; Lisa Rice seconds the motion.

Minutes approved and will be filed.

AGENDA:

VP/Membership Report, Treasurer's report, President's Report, Secretary's Report, Principal's Report/Teacher/Staff Report, Committee Reports, New Business

VP/Membership Report:

Nothing to Report.

Treasurer's Report:

Treasurer, Mandi White, we are doing well and the community nights were great. The Square 1 Art went great and was a lot of hard work. Spirit wear, Lisa Rice, has done wonderful! Yearbook numbers is an estimate from last year. All things considered, in a pandemic, we are in great financial standing. Of course, the big check is for the playground. Sarah reminded Nurse Tritto of her \$100 budget. Also, the last community night with Mr. Solvaki went great, we got a large check. We will post this information for everyone.

Discussion was led by Mandi on a suggestion by Cyndi Powell who pulled together a focus group of parents concerning the 5th grade celebration. The group suggested that due to another abnormal year and the fact that the 5th grade ceremony will be at Harford Tech with no Panda spirit that we buy the 5th grade Panda graduation signs again and set them up for everyone to see as they enter. Ms. Powell said that the signs were \$662 last year and suggested we could move money from Student Recognition. There was a lot of discussion on whether monies would have to be moved following Robert's Rules of Order or if we could use some of the \$1,200 Student Recognition monies that would normally be used for 5th grade Patriot Program. There was a verbal agreement among members that they believe signs do fall under student recognition. Sarah Penney reached out to Harford County PTA for confirmation and direction. They immediately confirmed that money did not have to be moved per Robert's Rules as the signs fall under "Student Recognition".

President's Report:

We have elections next month and have organized an Election Committee. We will put out the slate on May 8th. Our next meeting is on May 18th and that is when the elections will happen. Square one is done and Amanda is working on when and where we will hand those out. We had two very successful spirit dine! We had such a great turn out for both and thank you guys for attending.

Recording Secretary's Report:

Nothing to report.

Corresponding Secretary's Report:

Meredith just asks if anyone needs anything put out that she has all of the approvals and notice so she can blast it out and posts.

Teacher/Staff Report:

Mrs. Jankowiak, Principal, says thank you all for your support. We have 464 students coming in every day, which is fantastic. If children are not feeling well, they should stay home. Thank you to PTA for thinking through and helping us make yearbook photos happen. I understand that you are all planning Staff Appreciation Week and simple kindness goes a long. All of the students are doing a great job washing hands. We had are bus evacuations and they went super well. Mrs. Covelly has done a great job on the bus seating charts as well. It has been recognized at the county level! We continue to have 80 car riders and everyone is following directions and doing great. Thank you! Please look at the deadlines for Swan Creek if people are interested as they finalize those details. I hope everyone is aware of the redistricting and hope you all had a chance to fill out the survey. It's about balancing everywhere. Mandi White asked if there will be grandfathering in. Mrs. Jankowiak will check on that and get back to them.

Mrs. Covelly, Assistant Principal, thank you PTA for everything – from the little things that you do like the soap and lotion in the staff bathrooms to the big things. If you ever want to recognize a bus driver please email me and let me know because I can send that information in to HCPS, Positive Rides, and get the driver recognized. You can be anonymous or give your name. I will send details to PTA so Meredith can add to the website.

Committee Reports:

Yearbook: Jodi Harclerode says she will be able to put photos in the yearbook parents are taking of their children if they weren't able to get their yearbook photo done with Life Touch. The last day to submit their children's portraits is April 30th. The last day to purchase yearbooks is June 11th. The 5th graders did great and the art has already been approved and sent in. The shout outs don't need to be done immediately. They just have to be done by June, 11th.

Spirit Sticks: Mandi White asks for the final number for Kindergarteners and new students so we can get out the keychains. We can package them for teacher so they know who to hand them out to. Mrs. Jankowiak said that we have 76 Kindergarteners right now.

Spirit ware: Lisa Rice gives report saying how successful we are this year and we've had extra help. We are running low on t-shirts. We have a lot of sweatshirts but definitely need to order t-shirts before the end of the year. Lisa is also looking to pass the torch of spirit wear. If anyone is looking to step up into that please let us know.

Scavenger Hunt: Sarah Penney asked if we could please add the Sweet Frog certificates in the teacher's mailboxes so they can hand them out. Everyone who participated will get the certificates.

Square 1: Sarah Penney asked about when we can have pick up or drop offs. Mrs. Jankowiak suggested that possibly we could have it outside under the awning with a table set up.

Teacher Appreciation Committee:

Laura Lenker: The theme is F.R.I.E.N.D.S. Monday we will have a Breakfast/Coffee & Snack Bar with a new Keurig. Tuesday is bus driver treats and we will do a small little coffee themed gift for staff. Wednesday is Staff t-shirts. Thursday will be a brown bagged lunch for Staff. Friday will be the raffle. We have suggestions of things for students to do each day like bring a flower or note. We are trying to include all staff and show them how much we appreciate them. Sarah volunteered to put that blast of asking for additional donations out.

Emily Hale: Today was Administrative Assistant Day and the PTA delivered lunch to the secretaries. They were very appreciative. We are working on finalizing the Staff Appreciation Week schedule and will be sending it [printed] home with students soon. Thank you to everyone who has already signed up to donate and buy things for the week.

New Business:

None.

Meeting wrap:

Meeting adjourned 9:35pm

Minutes respectfully recorded by Emily Hale, Recording Secretary