

## **Prospect Mill Elementary School PTA**

**Type of Meeting:** General Membership Meeting

**Date:** 01/20/2022

**Location:** Virtual via Teams



### **Attendees:**

Laura Lenker (President), Mandi White (Vice President), Lisa Rice (Treasurer), Emily Hale (Recording Secretary), Meredith Colburn (Corresponding Secretary), Karen Jankowiak (Proud Principal), Lorien Covelley (Assistant Principal), Laurie Campbell, Melissa Zorbach, Cindy Powell, Sarah Penney, Jodi Harclerode, Chris Kalck, Kirstin Hadfield, Michelle Brown

### **Meeting start:** 7:05 pm

Meeting start, welcome, and introductions – President Laura Lenker. We have quorum.

Request to approve minutes from last meeting (November 17, 2021). Lisa Rice motions; Kirstin Hadfield seconds the motion. **Minutes approved and will be filed.**

### **AGENDA:**

VP/Membership Report, Treasurer's report, President's Report, Secretary's Report, Principal's Report/Teacher/Staff Report, Committee Reports, New Business

### **VP/Membership Report:**

Vice President, Mandi White, reminds everyone that we can take new members and corporate members any time during the year. We are still collecting the rest of our corporate member logos to add to our website.

### **Treasurer's Report:**

Treasurer, Lisa White, [shows current income and expenses]. Our community nights have been added (BES and Kona Ice). We hope to do a couple more community nights to round it out. We got a check from Box Tops for \$116.20. Reminder that Box Tops are all electronic now. Panda Stride and Holiday Shoppe both look higher than they really are because we need to pay for the prizes and restock for the Shoppe next year. Kid's Bingo will be more of a give back this year instead of a fundraiser. Membership is a true number. Spirit Wear did very well. Keep in mind that we budgeted assuming it was going to be a normal year but since this isn't a normal year some things will shift. Luckily things are balancing out.

### **President's Report:**

President, Laura Lenker, discusses that things will be changing in the agenda due to no in-person events and to be on the lookout for flyers. Virtual Book Bingo will be February 11<sup>th</sup> at 6:00pm. We will also host a virtual scavenger hunt in March.

### **Recording Secretary's Report:**

Recording Secretary, Emily Hale, we sold over 1,200 candy canes and 100% of that money went to the Adopt-A-Family. The families were very appreciative! Thank you to everyone who donated and made it possible. Thank you to Mrs. Debbie Smith for heading this up and Laurie Smith. Separate, TAC is up and running; however, we are restricted with access to the school so we ask to be mindful that the jobs can be taken home, outside of the school. Last, Staff Appreciation Week is May 2 – 6, 2022! We are taking ideas for theme ideas and will vote on them in the next few weeks. Please contact me or Laura Lenker to get involved.

### **Corresponding Secretary's Report:**

Corresponding Secretary, Meredith Colburn, thank you to everyone who helped out with the Holiday Shoppe. Also, thank you to Laurie Campbell for co-chairing and lending her house for storage. We do need some help for next year as two big helpers are leaving the school. If anyone is interested in co-chairing, or helping, please let me know.

### **Teacher/Staff Report:**

Proud Principal, Mrs. Jankowiak, thank you to the PTA for continuing to bring joy to the children even with the restrictions. I want to recognize the holiday cheer for staff. We are no longer in high COVID number status but we are keeping those extra precautions in place. Individual student retake photos will be this Friday, January 21<sup>st</sup>. Report cards will be available on the Home Access Center on Friday, February 4<sup>th</sup> for 1-5<sup>th</sup> grade. Kindergarten students will have their report cards sent home. We do have several teachers in our building on leave and I am overwhelmed and thankful for your support.

### **Committee Reports:**

Panda Stride: Ashley Porter is the chair but not in attendance. The first part of prizes will be handed out next week. If your child earned t-shirt or masks they will be in later. If you have any questions or your child earned anything they didn't get please let us know.

Yearbook: Jodi Harclerode reports that they will start the art work contest soon.

Virtual Book Bingo: A flyer will be sent out soon. It will be virtual and the bingo cards will be on the computer. Books will be distributed to the winners the following week in school. Debbie Smith will be chairing this event again.

Scavenger Hunt: This event will be in March. The students will have a week to complete it and prizes will be given. Sarah Penney offered to chair this.

BINGO: In person BINGO will be canceled.

Sweetheart Dance: This cannot happen due to COVID restrictions. We are hoping to reschedule for the spring.

International Night: We are postponing this as well due to COVID and plan to move the event during warmer weather so we can have it as an outdoor event.

Horizon Movie Night: We are planning to schedule this in April.

### **New Business:**

Sarah Penney: If any 5<sup>th</sup> grade parents would like to run for South Hampton PTA board please email [sarahcpenney@yahoo.com](mailto:sarahcpenney@yahoo.com). There are several positions open.

### **Meeting wrap:**

Meeting adjourned 7:41pm

***Minutes respectfully recorded by Emily Hale, Recording Secretary***